

Bosco Catholic School Board Meeting Minutes

Thursday, March 21, 2024

Don Bosco High School Conference Room

Regular Meeting Called to Order by Sue Koppmann at 6:10 pm

Sue Koppmann read the Mission Statement

Opening Prayer: Karen Thoma

Members Present: Father. Noah Diehm, Sue Koppmann, Jodi Bauwens, Melanie Belew, Kindra Christensen, Tim Knaack, Karen Thoma

Members Absent: Wayne Frost, Father Ben, Father Tony, Candi Yoder

School Personnel Present: Shelby Douglas, Tom Hogan, Tiffany Moses

Guests Present: none

Recommended Actions/Reports

- February Board Meeting Minutes: No corrections needed. Motion to approve (Karen Thoma, Jodi Bauwens), motion carried unanimously.
- Agenda: Motion to approve the March 21, 2024 agenda (Kindra Christensen, Tim Knaack). Motion carried unanimously.

Board In-Service

- March Gospel reflection: Jesus is taking that name to himself. "I am." The Jewish people viewed this as blasphemy and didn't realize who was standing in front of them.

System-Wide

Old Business: None

New Business

- Reviewed Development Office Report: Shelby is working with Mrs. Dobson to put together a more streamlined report board members can view as Laura is not required to attend BOE meetings.
- Reviewed School Operations Report: The lunch program just had a review and the person from the state said that everything looked good. Homeland Security grant has been received and will be used for security cameras. Fundraising is close to meeting the cost for the preschool roof. The school received a \$10,000 grant to use for Chromebooks.
- Reviewed Principal's Report: March 27 the community is being invited to see Stations of the Cross by the BCSS students. The school is getting ready for ISASP testing and a technology check was conducted 3/20/24 to ensure that all is working as it should. The high school students will take the ISASP together as a large group in the gym to assist with fidelity in proctoring. The high school hosted a speech event in February; in previous years we had more notice and planned for a field trip. This year the activities were on campus and the focus was on spiritual development and time with Father Diehm. The building leadership team is meeting bi-monthly; this has provided unity and consistency of leadership. The focus has been on Minimum Expectations of Catholicity and MTSS. Goals that are being worked on: completion of a living strategic long term plan by 6/30/24, 3-5 year budget by the end of 2024, enrollment and marketing plan for 24-25, and having each school board member actively involved in the mission.

Finance

- Reviewed February Scrip report. Reviewed inventory.
- Reviewed Financials as of 2/29/2024. The second round of ESA was received in February.

High School

Old Business: None

New Business

- The DBHS board approves all contracts as presented not to exceed a total full time equivalency of 12. Motion to approve (Father Diehm, Jodi Bauwens), motion carried unanimously.
- Motion to approve the hire of Madison Brown, FCS and Business classes. Motion to approve (Jodi Bauwens, Karen Thoma), motion carried unanimously. A parishioner has offered to sponsor the Financial Peace University curriculum and this is something that Madison Brown could teach.
- Board Member Elections: tabled until after new members have joined the board

Committee Reports

- Strategic Plan: covered earlier
- Facilities and Transportation: Windows at IC will be installed in June. New blinds will come shortly after. Baseball, Softball, and Wrestling facilities are all having some upgrades completed. Need to consider what the money from the next Fun Run will be dedicated toward - stage curtains, cabinets/sinks in FCS classroom?
- Finance: Have received two grants for \$28,000 each to use for building improvements at Raymond and IC. Budget has been presented to IC & SJ, need to present to St. A's yet.
- Curriculum/Technology: Chromebooks are being ordered. Tier 1 and Tier 2 instruction is being discussed.
- Religion/Mission: contained in principal's report
- Foundation: Goal setting, endowment marketing and legacy planning are being discussed.
- School Improvement Committee (SIAC): meet next in April
- Booster Club: they will meet this month. Mrs. Dobson sent letters out yesterday.
- PTO: next meeting is 4/2/24.
- Pastoral Report: Would like to plan a more extended retreat for students; i.e. Kairos that Columbus students recently attended. Would like to discuss having teachers give students a "chapel pass" that could be used for 10 minutes during Dons' hour. The vocation crucifix program has gone well.

Future Agenda Items

- Next Meeting is Wednesday, April 10, 2024, at 5:30 PM.

Closing Blessing by Father Diehm

Dismissal of members from SA, SF, SMMC

Grade School

Old Business: None

New Business

- Motion to go into executive session at 7:12 (Karen Thoma, Jodi Bauwens) – out at 7:23 PM.
- The IC/SJ board approves all contracts as presented not to exceed a total full time equivalency of 19. Motion to approve (Father Diehm, Kindra Christensen), motion carried unanimously.

Adjournment: Motion to adjourn made at 7:26 PM (Father Diehm, Karen Thoma)

Respectfully Submitted by,

Melanie Belew, Sue Koppmann